

# **Cumberland Shadow Authority Meeting**

**17 May 2022**

## **Calendar of Meetings 2022-2023**

**Report from:** Linda Fisher, Technical Lead Legal and Democratic Workstream and Monitoring Officer (South Lakeland District Council)

**Report Author:** Sharon Sewell (Monitoring Officer Allerdale Borough Council)

**Wards:** All Wards

**Key Decision:** N

### **1.0 Purpose/Summary of report**

1.1 The Cumbria Democratic Services Officer's (DSO) Group have been tasked with identifying suitable dates for meetings of the Shadow Authority from May 2022 – April 2023 that will not clash with other Committee meetings from Sovereign Authorities in the Cumberland locality or meetings of the Westmorland and Furness Shadow Authority or Executive. The attached schedule was considered by the Cumberland Joint Committee on 30 March 2022 and is recommended to the Shadow Authority for adoption.

### **2.0 Recommendation**

**2.1 It is recommended that the Shadow Authority for Cumberland :-**

- (1) agree the attached Schedule of Meetings for 2022/2023 for the Shadow Authority for Cumberland;**
- (2) agree the start time for subsequent Shadow Authority for Cumberland meetings as 10.00 a.m.;**
- (3) agree that, where practicable, the meetings are rotated across the area; and**
- (4) note that additional meetings may be called as required.**

### **3.0 Background and Proposals**

3.1 Attached is a calendar which identifies potential dates for meetings of the Shadow Authority where no Committee meetings are scheduled for either Allerdale Borough Council, Carlisle City Council,

Copeland Borough Council and Cumbria County Council, along with proposed dates set out to hold meetings of the Shadow Authority.

- 3.2 It is considered good practice that all meetings for a particular Shadow Authority Committee are on a set day, wherever possible.
- 3.3 Where practicable meetings will be rotated across the area. The table at Appendix 2 identifies provisional areas/venues for the dates provided.

#### **4.0 Consultation**

- 4.1 The Cumberland Joint Committee considered the schedule at its meeting on 30 March 2022 and has recommended the schedule to the Shadow Authority for adoption.

#### **5.0 Alternative Options**

- 5.1 The Shadow Authority could suggest alternative dates for meetings, and also alternative start times.

#### **6.0 Implications**

##### **Financial, Resources and Procurement**

- 6.1 Where costs are incurred by the Shadow Authorities in delivering and hosting these meetings they can be funded from the LGR Implementation Reserve. The process to approve funding from the LGR Implementation reserve is determined by a Memorandum of Understanding (MoU) agreed by all seven sovereign authorities and the County Council Finance Regulations as the County Council is the hosting authority for the Reserve.

##### **Human Resources**

- 6.2 The Meetings will be supported from within existing teams across the Cumberland councils.

##### **Legal**

- 6.3 There are no legal issues to raise in this report.

##### **Health and Sustainability Impact Assessment**

- 6.4 Have you completed a Health and Sustainability Impact Assessment? No - There are no issues to raise.

## **Equality and Diversity.**

6.5 Have you completed an Equality Impact Analysis? No – there are no direct equality and diversity implications associated with this report.

<b>Risk Management</b>	<b>Consequence</b>	<b>Controls required</b>
The schedule of meetings is not agreed	Business of the Shadow Authority for Cumberland would be unable to be conducted.	The risks would be mitigated by agreeing the schedule of meetings, additional potential dates have been identified in the appendix to this report.

## **Contact Officers**

Linda Fisher – Monitoring Officer and Technical Lead Legal and Democratic Work Stream (South Lakeland District Council)

## **7.0 Appendices Attached to this Report**

<b>Appendix No.</b>	<b>Name of Appendix</b>
1	Appendix 1 – Calendar of Shadow Authority Meetings 2022-2023
2	Table of potential venues

## **Background Documents Available**

<b>Name of Background document</b>	<b>Where it is available</b>
Report to Cumberland Committee 30 March 2022	